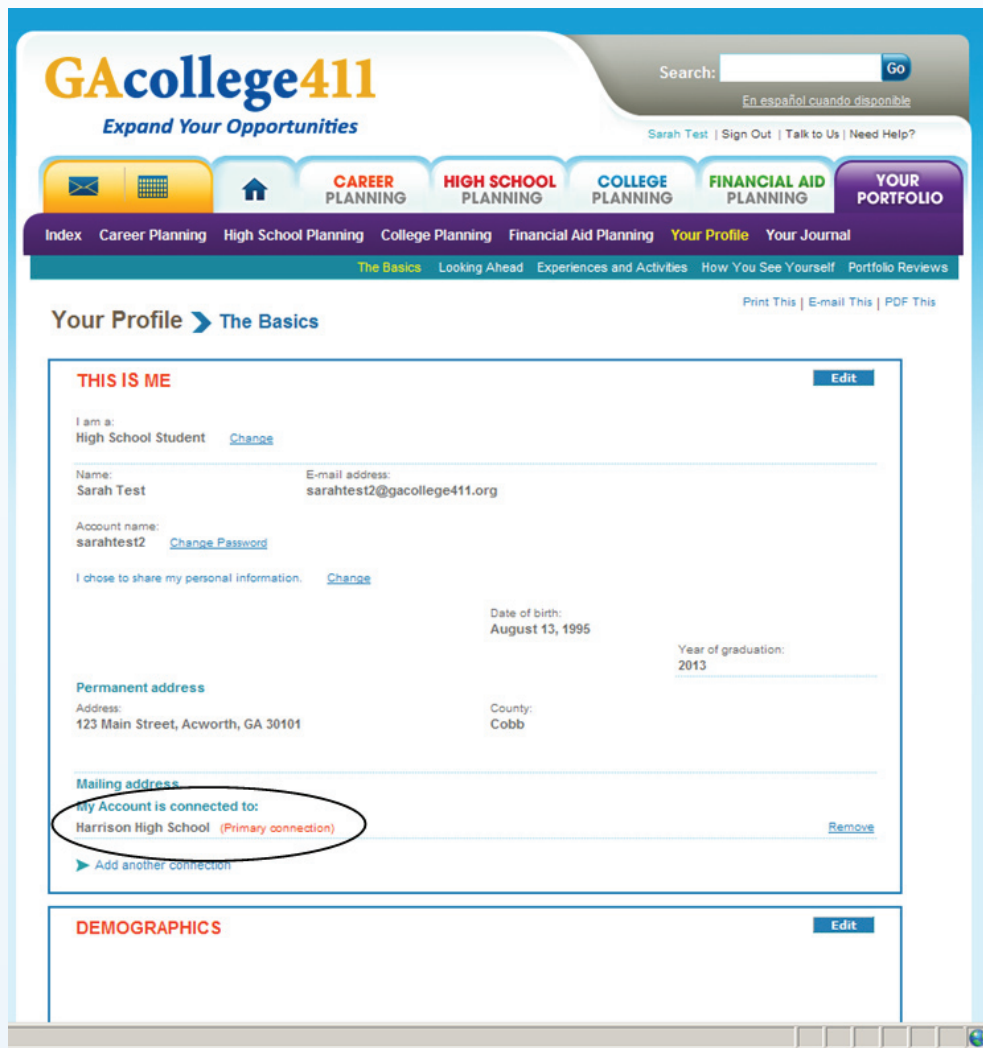


## Sending Transcripts to Colleges

- 1 The user must first sign into their account
- 2 Their account must be associated with a high school. This can be checked by going to: **Your Portfolio -> Your Profile-> The Basics**



- 3 Once their account is associated with their high school, the user should go to the **College Planning** tab.

## Sending Transcripts to Colleges

- 4 Select the **Applications and Transcripts** box

The screenshot shows the GACollege411 website interface. At the top, the logo 'GACollege411' is displayed with the tagline 'Expand Your Opportunities'. A search bar is located in the top right corner. Below the logo, there are navigation tabs for 'CAREER PLANNING', 'HIGH SCHOOL PLANNING', 'COLLEGE PLANNING', 'FINANCIAL AID PLANNING', and 'YOUR PORTFOLIO'. The 'COLLEGE PLANNING' tab is active, and a sub-menu is visible with options: 'Prepare for College', 'Test Prep', 'Explore Schools', 'Explore Programs and Majors', and 'Applications and Transcripts'. The main content area is titled 'College Planning' and contains several sections: 'PREPARE FOR COLLEGE', 'TEST PREP', 'EXPLORE POSTSECONDARY SCHOOLS', 'EXPLORE PROGRAMS AND MAJORS', and 'APPLICATIONS AND TRANSCRIPTS'. The 'APPLICATIONS AND TRANSCRIPTS' section is circled in black. To the right of the main content, there are 'QUICKLINKS' and 'GUIDEWAYS' sections. The footer contains a navigation menu, copyright information, and logos for 'Georgia Student' and 'POWERED BY'.

## Sending Transcripts to Colleges

- 5 Select [Request and Track Your Transcript](#)

The screenshot shows the GAcollege411 website interface. At the top, the logo 'GAcollege411' is displayed with the tagline 'Expand Your Opportunities'. A search bar and navigation links are visible. Below the logo, there are tabs for 'CAREER PLANNING', 'HIGH SCHOOL PLANNING', 'COLLEGE PLANNING', 'FINANCIAL AID PLANNING', and 'YOUR PORTFOLIO'. The 'COLLEGE PLANNING' tab is active, and the sub-menu 'Applications and Transcripts' is selected. The main content area is titled 'Applications and Transcripts' and contains four cards:

- APPLY TO COLLEGE AND TRACK YOUR APPLICATIONS**: You can apply online for admission to participating colleges. Track all your applications in progress. Duration: 45-60 minutes. Button: [Apply to College and Track Your Applications](#)
- PRACTICE A COLLEGE APPLICATION**: Everyone knows that practice makes perfect. Take this opportunity to practice a college application, so your real one will shine! Duration: 30-45 minutes. Button: [Practice a College Application](#)
- REQUEST AND TRACK YOUR TRANSCRIPT**: Create a request to have your transcript sent to the destination of your choice. Button: [Request and Track Your Transcript](#) (This card is circled in black in the image)
- BE A STAR -- GET RECRUITED!**: Help colleges recruit you! Pick your favorite colleges and make your portfolio data available for their review. Button: [Get Recruited](#)

At the bottom of the page, there are links for 'Home', 'Career Planning', 'High School Planning', 'College Planning', 'Financial Aid Planning', and 'Your Portfolio'. The footer includes the Georgia Student Finance Commission logo and the text 'POWERED BY xap'.

## Sending Transcripts to Colleges

**GACollege411**  
Expand Your Opportunities

Search:  **Go**  
En español cuando disponible

Sarah Test | Sign Out | Talk to Us | Need Help?

**CAREER PLANNING** **HIGH SCHOOL PLANNING** **COLLEGE PLANNING** **FINANCIAL AID PLANNING** **YOUR PORTFOLIO**

Prepare for College | Test Prep | Explore Schools | Explore Programs and Majors | **Applications and Transcripts**

### Transcripts

- Request Transcript
- History

#### ACCOUNT INFORMATION

To request that your transcript be sent to a postsecondary institution or other destination, please select your high school and the destination.

First name: Sarah  
Middle name:  
Last name: Test  
Date of birth: 8/13/1995

High School: **Find**

Select destination from the list and click 'Continue':

- Abraham Baldwin Agricultural College
- Agnes Scott College
- Albany State University
- Altamaha Technical College
- Andrew College

**Continue**

Home | Career Planning | High School Planning | College Planning | Financial Aid Planning | Your Portfolio | Need Help?

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