

Institution Letterhead

Date

Richard M. Hawkshead  
Vice President, Internal Audit and Compliance  
Georgia Student Finance Commission  
2082 East Exchange Place  
Tucker, GA 30084

RE: Compliance Review of HOPE and/or LEAP Scholarship and Grant Programs

In conjunction with the Georgia Student Finance Commission's Compliance Review of the state's Scholarship and Grant Programs, I hereby certify, to the best of my knowledge, that "institution name" is in compliance with its policies and procedures in the determination and the administration of the financial aid award process for the HOPE and LEAP Scholarship and Grant Programs relative to residency requirements and satisfactory academic progress (SAP). Further, to the best of my knowledge, the residency and SAP determinations have been fairly and consistently applied with respect to all students receiving the HOPE and/or LEAP awards.

Acknowledged and signed this "day" of "month", 2010.

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President  
Institution Name